

EXECUTIVE OPERATIONS COMMITTEE (EOC) MEETING MINUTES

THURSDAY, OCTOBER 24, 2019 – 5:00PM TO 6:00PM

JUDICIARY SQUARE – CITYWIDE CONFERENCE CENTER

441 4TH STREET, NW; 11TH FLOOR; WASHINGTON, DC 20001

ATTENDEES/ROLL CALL

COMMISSIONERS	PRESENT	ABSENT	COMMISSIONERS	PRESENT	ABSENT
Adkins, Sarcia	X				
Hickson, DeMarc	X				
Holley, Nathaniel	X				
Hutton, Kenya		X			
Massie, Jenné	X				
Morse, Ka'leef		X			
Padmore, Gerald		X			
Zoerkler, Jennifer	X				
RECIPIENT	PRESENT	ABSENT			
Barnes, Clover	X				
Fox, Anthony					
HAHSTA STAFF	PRESENT	ABSENT	COMMISSION STAFF	PRESENT	ABSENT
			Bailey, Patrice	X	
			Clark, Lamont	X	

HIGHLIGHTS

This is a draft version of the October 24, 2019 Executive Operations Committee Meeting Minutes which is subject to change. The final version will be approved on November 21, 2019.

AGENDA

Item	Discussion
Call to Order Welcome and Introductions Roll/Call	Jennifer Z. called the meeting to order at 5:15 pm, followed by a moment of silence and introductions.
Review and Adoption of the Agenda	Sarcia A. motioned to approve the September 26 2019 Agenda for the Executive Operations Committee (EOC). Jenné M. seconded the motion. The agenda was adopted.

Review and Approval of the Minutes	<p>DeMarc H. motioned to approve the September 26, 2019, EOC Meeting Minutes. Sarcia seconded. The minutes were approved with one abstention.</p>
Ryan White HIV/AIDS Program (RWHAP) Recipient Updates/Concerns	<p><u>Ryan White HIV/AIDS Program (RWHAP) Recipient Updates and Concerns was presented by Clover Barnes</u></p> <p>Clover B. reviewed some of the main findings in the HRSA Site Visit Report that was presented by HRSA in the form of a Power Point presentation. There were a total of 12 findings and several improvement options. Once the report is issued, the EOC will have 30 days after receipt to respond via Corrective Action Plan (CAP). Clover will provide the EOC with a CAP template.</p> <p>There is a HRSA Ending the Epidemic grant application that is being written in collaboration with Prince Georges and Montgomery Counties. It includes the 57 jurisdictions identified as having the bulk of the epidemic. The application was due on October 15, 2019 to begin on March 1, 2020, for \$9 million. This funding is not governed by the Planning Commission.</p> <p>A significant number of invoices were not received in the month of August for Part A and Part A MAI, partly because we split the purchase orders by the fiscal year and when making updates in the EGMS system, only one transaction can be done at a time.</p> <p>The stop work order issued to a Maryland provider has ended and the grant terminated. Once the final invoice is submitted, a final payment will be made and we will be able to report the amount of funds that remain and can be reallocated.</p> <p>Clover circulated the HRSA Biennial Report that included an article that highlighted the HAHSTA Ryan White Care Program.</p>
Commission Administrative Business	<p><u>Review and adoption of the COHAH Agenda for October 24, 2019</u></p> <p>Jennifer highlighted a several items on the agenda. Housing presentation on Fair Housing Laws in DC, George Washington presentation on the two position papers written on behalf of the COHAH on Trauma Informed Approaches and U=U, and a Maryland provider on Prevention. Nathaniel motioned to approve the COHAH Agenda for October 24, 2019. Jenné seconded. The agenda was approved.</p> <p><u>Update Commissioners Attendance</u></p> <p>Several commissioners are not in compliance with the attendance policy in the Bylaws. The committee reviewed the individual warning letters, email communications and responses. Nathaniel made a motion to make a recommendation to the mayor to remove the commissioner/s in questions and to send letters to two other commissioners that was discussed. Sarcia seconded the motion. The motion was passed unanimously.</p>

	<p><u>Applicants to the COHAH</u></p> <p>Lamont indicated that there are about 4 or 5 people waiting to be sworn in on November 18th. There are others who have been recently interviewed but decisions on recommendations have not been made yet. Other applicants will be scheduled for interviews in late November or early December. Nathaniel recommended that all four (4) applicants rated recommended be moved forward to the mayor's office.</p>
Standing Committee Updates/Concerns	<p><u>DeMarc presented the Research and Evaluation Committee (REC) update.</u> The committee is in the process of finalizing the Needs Assessment focusing on individuals who are out of care.</p> <p><u>Sarcia presented Integrated Strategies Committee (ISC) update.</u> The committee is updating the service standards.</p> <p><u>Jenné presented Community Education and Engagement Committee (CEEC) update.</u> The committee is coordinating Maryland Community Listening Session (CLS) for next month. The venue still needs to be confirmed. Once it is confirmed, the flyer will begin to circulate. The Virginia CLS is on the back burner for now.</p>
Old Business	None
New Business	None
Announcements and Adjournment	None
HANDOUTS	
<ul style="list-style-type: none"> • Executive Operations Committee Agenda for October 24, 2019. • Executive Operations Committee Minutes for September 26, 2019. • Recipient Report Monthly Recipient Report • Planning Commission (COHAH) General Body Meeting Agenda, Thursday, October 24, 2019 	

MEETING ADJOURNED	6:09PM
NEXT MEETING	Thursday, November 21, 2019 5PM-6PM Judiciary Square – Citywide Conference Center 441 Fourth St. NW; 11th Floor Washington, DC 20001

I, as Planning Commission Government Co-Chair, hereby certify the accuracy of the above minutes:	
<div style="display: flex; justify-content: space-between;"> <div> Signature of: Kaleef Stanton Morse, MHS Government Co-Chair </div> <div> Date: </div> </div>	
Date the Minutes were approved by the Executive Operations Committee:	